



आत्मा राम सनातन धर्म महाविद्यालय  
**ATMA RAM SANATAN DHARMA COLLEGE**

ACCREDITED GRADE 'A' BY NAAC  
All India 13th Rank By NIRF (MHRD)  
(दिल्ली विश्वविद्यालय) (University of Delhi)  
घोलाकुआँ, नई दिल्ली-110021 DHAULA KUAN, NEW DELHI - 110021  
फोन / Phone : (+91) (11) 24113436, 24117508 फैक्स / Fax : (+91) (11) 24111390  
web : www.arsdcollege.ac.in

संदर्भ सं / Ref. No. ....

दिनांक / Date .....

**MINUTES OF THE IQAC MEETING HELD ON 12 JUNE 2020**

An online meeting of the IQAC was held on 12 June 2020. The following members were present:

1. Dr. Gyantosh Kumar Jha (Chairperson)
2. Prof. M.M. Chaturvedi (External Member)
3. Mr. S. N. Jha (External Member)
4. Mr. Parag Bhushan (External Member)
5. Mr. S. C. Jha (Special Invitee)
6. Dr. Anju Bajaj
7. Dr. Vinita Tuli
8. Dr. Anamika Prasad
9. Dr. Asha Pandey
10. Mr. V.K. Mishra
11. Dr. Ashutosh Vishwa Bandhu
12. Dr. Jaya Tomar
13. Dr. Priyanka Kulhari
14. Maitrayee Roychoudhury
15. Vijjika Pandey Singh
16. Dr. V.K. Arora (Coordinator)

The minutes of the meeting held on 12 March 2020 were read and approved.

**A. Action taken Report**

1. The Chairperson detailed College efforts to deal with the pandemic situation prevailing in the country, to ensure the well-being and safety of the College body. While several College events had to be postponed indefinitely, the Chairperson drew attention to College's quick response to the situation in facilitating the uninterrupted transaction of classroom instruction via material uploaded on the website, recorded lectures on the College YouTube channel, and live classes through apps such as Zoom, Meet, and others.

V. Tuli  
Anamika Prasad  
Anju Bajaj  
Ashutosh  
Jaya Tomar  
Vijjika Pandey Singh  
V.K. Arora  
Sohu  
Maitrayee Roychoudhury





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deliberated on ways of bringing the College into the top ten ranked institutions in the country, emphasizing in particular the need to improve College's perception scores.

2. The Committee felt that while the general public were well aware of the impressive strides made by ARSD due to its well-designed website and strong presence in traditional and social media, College's perception scores could perhaps be improved by reaching out to heads of other higher educational institutions in the country and keeping them apprised of activities and achievements via emails, e-newsletters, and e-brochures.
3. The Committee also felt that a greater involvement of the alumni could help expand College's reach. The alumni could also contribute by making small donations in a concerted way, sponsoring underprivileged students, setting up freeships for meritorious ones, and mentoring them. Retired teachers and other well-wishers could also contribute in similar ways, setting up a support system that would not only benefit the students but also buttress College's reputation as a premier institute.
4. Given the pandemic and the need to conduct online classes, the Committee discussed means by which access could be enabled for students lacking internet infrastructure. The Chairperson conveyed his decision to make available the IT infrastructure including laptops at College's disposal to needy students.
5. The Committee, recognizing bandwidth and other constraints faced by students, also discussed the possibility of setting up a media lab wherein lectures by faculty and resource persons could be recorded and edited by trained staff and made available on College's media sharing platforms. Students and the larger community could access these lectures at a later date. These lectures will not only aid ARSD students but also the larger student body in general. Furthermore, they will also highlight ARSD's academic excellence and rigor and further lift public perception.
6. The generation of quality e-content would require that faculty members be trained to use resources efficiently. Apart from the training sessions and FDPs already conducted, the Chairperson also discussed a proposal to gradually train all staff members to use the LMS effectively.

V. Tuli

Anamika Prasad

Ashutosh



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7. Given the emergent need to develop new pedagogic technologies in the light of the pandemic, the Committee felt that College would have to bolster resources by undertaking research that could invite funding by larger philanthropic organizations. In addition, austerity measures would also have to be practiced in order to streamline funds so standards of excellence may be maintained, and more projects funded.
8. The Chairperson felt that in order to normalize the situation as much as possible, College would organize some of the scheduled events online. College Annual Day, Yoga Day, Foundation Day and other significant occasions would be observed to boost morale and showcase and celebrate College achievements.
9. The Committee also discussed the modalities for undertaking the Academic and Administrative Audit that had been postponed due to the Lockdown and debated the feasibility of doing it online.
10. Given the impending Second Cycle of the NAAC review, the Committee also deliberated on College readiness regarding the same.
11. The members discussed concrete steps to implement this year's Quality Action Plan. It was decided that measures would be implemented under the following heads:
  - i. **Infrastructure**
    - The construction of the College Auditorium to be completed
    - Laboratory apparatus requirements to be evaluated and addressed
  - ii. **Teaching-Learning**
    - More e-FDPs and e-conferences and workshops to be organized
    - Training Workshop to familiarize teachers with the LMS
    - Training programmes for students and faculty for online teaching-learning

V. Tuli

Anamika Prasad

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iii. **Research and Innovation**

- Encourage faculty members to publish their research in reputed journals and apply for research funding
- Encourage faculty to publish in journals with high impact factor and indexed by the reputed Scopus and Web of Science
- Encourage more students to get involved in research in order to further cement the undergraduate research culture in College

iv. **Stakeholder Engagement**

- Greater alumni involvement in terms of contribution to infrastructure development, institution of prizes and freeships, as well career counseling opportunities
- Greater involvement of retired teachers and other well-wishers in order to establish a continuous source of financial and moral support
- Stakeholder meets to be held every year in order to maintain an open flow of communication and derive valuable feedback

v. **Administrative Reforms**

- In conjunction with DBT Star College Scheme, offer training opportunities to administrative staff
- Training opportunities to Library and office staff in order to meet the new requirements of a virtual era
- Move towards creating a paperless office

vi. **Industry-Institution linkages and collaborations**

- Explore strategic partnerships with research institutions, higher learning institutes, and the Industry
- Generate research opportunities that could receive funding from larger philanthropic organizations such the Bill and Melinda Gates Foundation
- Explore faculty consultancy opportunities

V. Tuli

Anamika Prasad

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